

***Romanian Astronomical Journal* General Statements**

1. Aims and Scope

Romanian Astronomical Journal (RoAJ) publishes original contributions in astronomy and astrophysics, review articles, brief reports, special communications, theoretical and observational studies.

The main topics covered in the *Romanian Astronomical Journal* are:

- Astronomy
- Celestial Mechanics
- Stellar Astrophysics
- Solar Physics and Heliosphere
- Extragalactic Astronomy and Cosmology
- History of Astronomy and Astronomy in Culture
- Space Sciences

2. Editorial Board

The Editorial Board of the RoAJ is proposed by the Romanian National Committee of Astronomy and endorsed by the Governance of the Romanian Academy.

The Editorial Board is composed of researchers in astronomy and astrophysics, recognized nationally and internationally. RoAJ seeks to maintain a fair distribution between national and international researchers within the Editorial Board.

The Editorial Board members are listed at: <http://www.astro.ro/~roaj/edboard.html>.

3. Instructions for Authors

Manuscripts should be relevant to the scientific areas indicated in Aims and Scope.

Manuscripts should be submitted in proper and correct English. Exceptionally, some manuscripts may be accepted in French.

The manuscripts must be edited using the RoAJ LaTeX style and in camera ready form. Special attention also concerns the RoAJ style for references. Non-compliant articles are rejected.

Authors must comply with high standards of ethical behaviour, particularly in relation to the publication and dissemination of their research, and reference the work of others with appropriate bibliographic references.

Authors are encouraged to propose names of possible reviewers.

A notice to authors concerning the above instructions as well as the RoAJ LaTeX style is available on the RoAJ website at <http://www.astro.ro/~roaj/notice.html>

4. Peer-review Process and Ethics

Our policy is to introduce a manuscript in the reviewing process upon receiving of all files, that is the LaTeX file and the figures.

Manuscripts are subject to a single blind peer-review process in which authors' identities are known to reviewers, but reviewers are anonymous.

Upon receiving, each manuscript is registered with a file number and date of reception. The Editor in Chief verifies that it is appropriate for RoAJ; if not, the submission is immediately rejected. Provided the manuscript is suitable for RoAJ, the Editor in Chief or a delegated member of the Editorial Board contacts potential external reviewers in the manuscript's scientific area in order to start the reviewing process. Once a reviewer is found, his/her report is expected within four weeks. If more time is needed, the reviewer must contact the Editor in Chief.

Reviewers should identify and declare any potential conflicts of interests. The authors may also identify individuals who they believe are in conflict with, and should not serve as reviewers.

Reviewers are expected to apply high ethical standards and honest judgement in the evaluation process. Their report should refer to the correctness, significance, novelty, and clarity of the submission, and end with a recommendation for publication or rejection.

The corresponding author is informed on the decision of acceptance or rejection of the submitted manuscript within an interval of maximum two months from the submission date.

Plagiarism is a serious violation of professional ethics. The plagiarism consists in reproducing text or other materials without properly crediting their source. Authors who quote directly from other published work must fully cite the original reference, and include any cited text in quotation marks. Figures may be reproduced with owner's permission solely and must be fully cited in the figure caption.

Self-plagiarism represents the reproduction of old texts or results of the same author without properly crediting the original source and is also considered as a bad practice in the publication process.

Manuscripts that violate the above ethics rules will be rejected and any other submission by their authors dismissed for a two-year period.

A reviewer who suspects elements of plagiarism or any other unethical behaviour in relation to a submitted manuscript should immediately report his/her concerns to the Editor in Chief or a member of the Editorial Board.

The Editor in Chief or the Scientific Secretary are responsible for the final format corrections of an accepted RoAJ submission.

5. Copyright and Access

The submission of a manuscript carries with it the author's assurance that:

- it has not been copyrighted or published or accepted elsewhere (except in the form of an abstract or as part of a published lecture, review, or thesis);
- it is not under consideration for publication elsewhere;

- its publication has been approved by all co-authors.

Authors must transfer the copyright on the scientific material accepted for publication in the *Romanian Astronomical Journal* to the [Romanian Academy Publishing House](#), which will protect them with respect to correct quotation of their paper, or parts of it, under the conditions of free access to the journal on the internet. The copyright transfer agreement form may be downloaded from the *Notice to Authors* section.

Romanian Astronomical Journal is an open source journal with no processing fees.

6. Archiving

The journal volumes and issues are archived on the RoAJ web page, at:
<http://www.astro.ro/~roaj/volumes.html> .

Volumes between 1991 and 2011 have only the Table of Contents and the articles' abstracts published online. Since 2011, all articles can be found online.

7. Ownership and Management

Romanian Astronomical Journal is part of the [Romanian Academy](#) series of journals and it is published in hard copy by the Romanian Academy Publishing House.

Subscription information could be found by contacting the journal, at:
<http://www.astro.ro/~roaj/contacts.html>.

The publication of the online numbers is under the responsibility of the Astronomical Institute of the Romanian Academy, via the journal webpage at <http://www.astro.ro/~roaj>.

8. Publishing Schedule

Romanian Astronomical Journal appears in two issues per year in hard-copy editions (ISSN 1220-5168) since 1991, and in an electronic version (ISSN 2285-3758) since 2012, with an additional third electronic issue started in 2015.